

MOVE IN / MOVE OUT INSPECTION

This form must be turned into the Landlord or Landlord's Agent within 24 hours of Lease Start Date. Tenant has the right to be present at the Move Out inspection by requesting so prior to Inspection. It is recommended that a digital camera be used to document existing damage and condition of home by both landlord and tenant at time of Move In and Move Out. Move In Note: The property should be in equal or better condition than at time of contract negotiation. It should not be expected, nor shall the landlord be held responsible to improve the quality of the property above that at time of contract negotiation.

ITEMS PROVIDED AT MOVE IN (List how many)

Number of ___ Door Keys ___ Garage Door Openers ___ Entry Gate Openers ___ Mailbox Keys ___ Pool Keys ___ Padlock Keys ___ Fire Extinguisher ___ Other: _____ / ___ Other: _____ / ___ Other: _____

SAFETY

Door Locks: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Window Locks: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Smoke Detector: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Carbon Monoxide Detectors: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Fire Extinguisher: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

EXTERIOR

Exterior Walls: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Windows: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Front Yard: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Initials: _____ / _____
 LANDLORD LANDLORD

Initials: _____ / _____
 TENANT TENANT

Hegreness Residential Group

Move In Notes: _____

Move Out Notes: _____

Back Yard: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Watering System: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Pool: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Spa: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Lighting: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Window Screens: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Fencing: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Gate: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

INTERIOR

Flooring: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Interior Walls: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Counter Tops: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Initials: _____ / _____
 LANDLORD LANDLORD

Initials: _____ / _____
 TENANT TENANT

Hegreness Residential Group

Move In Notes: _____

Move Out Notes: _____

Window Covering: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Cabinets: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Ceiling Fans: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Alarm System: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Lighting: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Fireplace: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Garage: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

AIR

Air Conditioning: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Heating: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Air Filters: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Initials: _____ / _____
 LANDLORD LANDLORD

Initials: _____ / _____
 TENANT TENANT

PLUMBING

Sinks: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Tub/Shower: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Toilets: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Water Heater: Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

R/O: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Water Softener: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

APPLIANCES

Stove: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Oven: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Dish Washer: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Microwave: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Garbage Disposal: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Initials: _____ / _____
 LANDLORD LANDLORD

Initials: _____ / _____
 TENANT TENANT

Hegreness Residential Group

Move In Notes: _____

Move Out Notes: _____

Trash Compactor: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Refrigerator: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Washer: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Dryer: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

Central Vac: n/a / Move In Acceptable Not-Acceptable / Out Acceptable Not-Acceptable

Move In Notes: _____

Move Out Notes: _____

MOVE IN ADDITIONAL NOTES / EXTRA SPACE: _____

Initials: _____ / _____
 LANDLORD LANDLORD

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Initials: _____ / _____
 TENANT TENANT

MOVE IN SUMMARY

Requested Action Items at Move In: _____

Date of Move In Walkthrough ____ - ____ - _____

Person(s) Who Performed Walkthrough: _____

Additional Person(s) present at Walkthrough: _____

Tenant Signature: _____ Date: ____ - ____ - _____

Landlord's Confirmation of Copy: _____ Date: ____ - ____ - _____

MOVE OUT SUMMARY

Number of ___ Door Keys ___ Garage Door Openers ___ Entry Gate Openers ___ Mailbox Keys ___ Pool Keys ___ Padlock Keys ___ Fire
Extinguisher ___ Other: _____ / ___ Other: _____ / ___ Other: _____

Items in need of action at Move Out: _____

Date of Move Out Walkthrough ____ - ____ - _____

Person(s) Who Performed Walkthrough: _____

Additional Person(s) present at Walkthrough: _____

Landlord Signature: _____ Date: ____ - ____ - _____