

# RENTAL APPLICATION ADDENDUM AND ADDITIONAL DISCLOSURES

Every individual, Married or Not, Applying as Co-Applicants or Not, 18 years and older MUST complete a SEPARATE Rental Application. There is a non-refundable \$45 application fee per applicant, married or not. By signing and submitting this application for consideration applicant hereby agrees to pay this fee. After the Application is submitted to the landlord the Tenant will be emailed with a tenant verification email with a link from a verification service. They will receive instructions within the email. Tenant agrees to follow the link to the online form, confirm the information, and pay an additional fee of \$1.99. No offer for rent will be considered until ALL of the following are submitted:

- Rental Application – Authorization for Credit Check and Background Check
- This Residential Rental Application Addendum
- Residential Lease Addendum
- Residential Lease Contract
- Min 2 most recent paycheck stubs
- Min 2 most recent bank statements showing ability to pay deposits and rent
- Enlarged Photo Copy or Driver's License or State Issued ID
- \$45 Non-Refundable Application Fee, Made out to Hegreess Residential Group
- Completion and Delivery of Documentation from the above mentioned verification service

Applicant's Name: \_\_\_\_\_

Address of Rental Property Applying for: \_\_\_\_\_

Monthly Rental Amount: \$ \_\_\_\_\_ Move In Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Move Out Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Have you ever been convicted of a felony? Yes No

Have you ever been evicted from a rental? Yes No

Have you ever had a civil judgment or collection from a rental property? Yes No

**VEHICLE INFORMATION** (Must be Complete for all Autos, Boats, Trailers Etc.) Many Cities and HOA Associations have restrictions on where vehicles/boats/trailers can be parked. Vehicles with signs, logos, three axles, etc may not be allowed, if visible, based on City or CCR restrictions. Lease may not be ended by tenant should this become a problem.

Make and Model: \_\_\_\_\_ Year: \_\_\_\_\_ License: \_\_\_\_\_ State: \_\_\_\_\_  
Vehicle Type: Personal Auto Commercial Boat Trailer Other: \_\_\_\_\_

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Vehicle Type: Personal Auto Commercial Boat Trailer Other: \_\_\_\_\_

**EMERGENCY CONTACT INFORMATION** (2 Minimum that will not occupy the property.)

Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_

Initials: \_\_\_\_\_ / \_\_\_\_\_  
LANDLORD LANDLORD

Initials: \_\_\_\_\_ / \_\_\_\_\_  
TENANT TENANT

# ABILITY TO PAY RENT WORKSHEET

## Current and Future Employment Disclosure (Provide Proof of all Claimed Income)

Do you expect to continue to be employed by the same employer, in the same position, at the same pay scale after moving into the property?

Yes  No Explain: \_\_\_\_\_  
\_\_\_\_\_

(If Yes) (Net = Take Home Pay)  Net Salary  Net Hourly Total Per Month: \$ \_\_\_\_\_

(If No and If Applicable) Future Employer: \_\_\_\_\_

Start Date: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Position: \_\_\_\_\_

Net Salary  Net Hourly Per Month: \$ \_\_\_\_\_

Work Address: \_\_\_\_\_

Person Who Hired You: \_\_\_\_\_ Main Work Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

## ADDITION SOURCES OF INCOME

Source of Income: \_\_\_\_\_ Verification Included:  Yes  No Monthly Amount: \$ \_\_\_\_\_

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Source of Income: \_\_\_\_\_ Verification Included:  Yes  No Monthly Amount: \$ \_\_\_\_\_

## MONTHLY FINANCIAL OBLIGATIONS (Include All Monthly Debt Obligations)

Payment to: \_\_\_\_\_ For: \_\_\_\_\_ Monthly Amount: \$ \_\_\_\_\_

Payment to: \_\_\_\_\_ For: \_\_\_\_\_ Monthly Amount: \$ \_\_\_\_\_

Payment to: \_\_\_\_\_ For: \_\_\_\_\_ Monthly Amount: \$ \_\_\_\_\_

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Payment to: \_\_\_\_\_ For: \_\_\_\_\_ Monthly Amount: \$ \_\_\_\_\_

Payment to: \_\_\_\_\_ For: \_\_\_\_\_ Monthly Amount: \$ \_\_\_\_\_

Have you ever missed or been late on a rent or mortgage payment?  Yes  No

Have you ever been more than 30 days late on any debt obligation?  Yes  No

Are you currently in foreclosure on any real property?  Yes  No

Have you filed for bankruptcy in the past 4 years, currently in bankruptcy proceedings or considering bankruptcy?  Yes  No

**TOTAL VERIFIABLE MONTHLY NET INCOME: \$ \_\_\_\_\_ TOTAL MONTHLY DEBT: \$ \_\_\_\_\_**

Initials: \_\_\_\_\_ / \_\_\_\_\_  
LANDLORD LANDLORD

Initials: \_\_\_\_\_ / \_\_\_\_\_  
TENANT TENANT

# PERSONAL DISCLOSURE

Applicant's Full Name: \_\_\_\_\_

Birthday: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Drivers License # \_\_\_\_\_ State: \_\_\_\_\_ Exp: \_\_\_\_\_

 Marital Status:  Single  Married  Married, but Separated  Divorced (If Separated we still REQUIRE Spouse Information.)

Spouse's Name: \_\_\_\_\_

Birthday: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Social Security Number: \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Drivers License # \_\_\_\_\_ State: \_\_\_\_\_ Exp: \_\_\_\_\_

 Spouse  Will occupy the property, and has submitted a separate application, or  Will Not Occupy the Property.

 Do you currently rent or own?  Rent  Own

 Do you, or does anyone who will occupy the property smoke?  Yes  No

 Do you have or will you acquire any pets while occupying the premises?  Yes  No

 Do you own one of the following dog breeds; Akita, Alaskan Malamute, Chow Chow, Doberman Pinscher, German Shepherd, Pit Bull, Presa Canario, Rottweiler, Siberian Husky, Staffordshire Bull Terrier, Wolf hybrid, a mix-breed with one of these breeds or a dog that has previously bitten someone?  Yes  No

 Will you have any water filled furniture (water bed, etc.) on the premises?  Yes  No

 Will you be parking any Boats, Trailers, Campers, RVs Etc at the Property?  Yes  No Type: \_\_\_\_\_

Reason for Move: \_\_\_\_\_

***It has been our experience that bad things can happen to good people. If you feel like some of your answers in the applications need some explanation, please provide a written and signed letter along with your offer and application.***

## AUTHORIZATION

I CERTIFY THAT THE ANSWERS GIVEN HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I understand that the \$45 application fee is non-refundable under any circumstance even if the application is declined. I authorize investigation of all statements contained in this application for tenant screening as may be necessary in arriving at a tenant decision. I authorize the Landlord or Landlord's Agent to, but not limited to, pull my credit, perform a background check, Validate my Social Security Number, Perform a Patriot Act Search, Research Evictions and Liens, Lawsuits, Judgments, Bankruptcies, Criminal Records, Sex Offender Search, Fico Score, Collections, and Previous Addresses. I authorize the investigation of, but not limited to, income, family composition, mode of living, credit, character, criminal history, employment history, for the purpose of verifying and qualifying me as a tenant. I authorize the people and references listed above to give full and open disclosure to the Landlord or Landlord's Agent pertaining to the facts contained here. I understand that the landlord may terminate any rental agreement entered into for any misrepresentations made above I understand that the landlord will not consider incomplete applications. I understand that the landlord may consider and accept other applicants until a final contract is reached, written, signed by all parties and delivered to all parties. **I UNDERSTAND THAT FALSIFICATION OF INFORMATION ON THIS FORM OR ON THE RENTAL CONTRACT IS GROUNDS FOR DENIAL AND FORFEITURE OF ALL DEPOSITED FUNDS.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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 Keller Williams Arizona Realty Phone: 1-888-637-1415 Fax: 1-623-321-1237

 Initials: \_\_\_\_\_ / \_\_\_\_\_  
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